

**From**

Ruth Carol. AR  
W/o S. Suresh  
No: 38, Roman Mission Ind line,  
YMP Patti  
Dindigul

**To**

The Principal,  
Anugraha College,  
Nochiodaipatti, Natham Road  
Dindigul – 624 003

***Sub: Application for the post of Assistant Professor in Department of Commerce***

Respected Sir / Madam,

I wish to apply for the suitable post in your organization. I believe this is a challenging position which will offer me scope to make full use of my extensive academic and technical skills. Thanking you and looking forward to the pleasure of hearing from you soon.

Thanking you,

Yours Sincerely

## RESUME

### RUTH CAROL. AR

Mob: 8883144004

Email: ruth87carol@gmail.com

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### CAREER OBJECTIVE

To work in a creative and challenging environment and effectively contribute towards the goals of the organization.

### EDUCATIONAL QUALIFICATION

Qualification	Institute	Year of Passing	Percentage
<b>M Phil (Commerce)</b>	Mother Teresa Women's University, Kodaikanal	May 2011	<b>79%</b>
<b>MEM (Event Management)</b>	Mother Teresa Women's University, Kodaikanal	June 2011	<b>79%</b>
<b>M.COM</b>	Mother Teresa Women's University, Kodaikanal.	April 2010	<b>79%</b>
<b>B.COM</b>	Jayaraj Annapackiam College for Women (Autonomous), Periakulam	April 2007	<b>58%</b>
<b>HSC</b>	St John's Girls Higher Secondary School, Kodaikanal	March 2004	<b>66%</b>
<b>SSLC</b>	St John's Girls Higher Secondary School, Kodaikanal	March 2002	<b>59%</b>

### ONE YEAR CERTIFICATE COURSE

1. Gandhi an Thought
2. The Interactive session on Bio-ethics/Human Rights Education
3. Flash (Animation)

## TECHNICAL SKILL SET

Operating System : Windows 2010, XP  
Software Skill : Tally 9 and Tally ERP9 Prime, Flash (Animation), MS office,  
Internet, Window live mail.  
Typewriting : Tamil Lower & English High speed

## PROJECT DETAILS

Project I – “An Institutional Training Report in Pallaniappa’s Motors at Dindigul  
Project II - “A Study on Performance of Medical Shop with special Reference at  
Kodaikanal.  
Project III - “A study on Event Management” in Roshan Adz, Dindigul.  
Project IV – “Empowerment of Women in Self Help Groups through Micro-finance.  
Project V - “Status of Women in SHGs” at Kodaikanal.

## CO-CURRICULAR ACTIVITIES

### Participated in State Level Seminar

- ♠ **“On Indian Capital Market”** at Arul Anandar College (Autonomous), Karumathur, Madurai on 13<sup>th</sup> March 2007.
- ♠ **“Emerging Trends in Banking Sector”** at Jeyaraj Annapackiam College for Women (Autonomous), Periyakulam on 14<sup>th</sup> March 2005.
- ♠ **“The Changing Face of Indian Economy – Challenges a Head”** at Jeyaraj Annapackiam College for Women (Autonomous), Periyakulam on 27<sup>th</sup> January 2007.
- ♠ **“Career Placement Techniques & Personality Development”** At Mother Teresa Women’s University, Kodaikanal on 17<sup>th</sup> September 2009.
- ♠ **“Global Financial Crisis & Its Impacts on India”** at EMG Yadava Women’s College, Madurai on 4<sup>th</sup> March 2009.
- ♠ **“Interactive session on Bio-ethics/Human Rights Education”** at Center of Women’s

Studies, Mother Teresa Women's University, Kodaikanal on March 2010 to December 2010.

- ♣ ***“Scams Galore an impediment for desired Indian Economic Growth”*** at St Xavier's College (Autonomous), Palayamkottai on 2<sup>nd</sup> March 2011.
- ♣ Youth Red Cross.
- ♣ NCC.
- ♣ National Service Scheme (NSS).

#### **PAPER PRESENTED & PUBLICATIONS**

- ♣ ***“Regulations for financial market SCAMS”***, at St Xavier's College (Autonomous), Palayamkottai on 2<sup>nd</sup> March 2011.
- ♣ ***“Crimes Against Women and Children”*** at National Conference on Violence Against Women and Children, Mother Teresa Women's University, Kodaikanal on 8-9<sup>th</sup> March 2013.
- ♣ ***“Environmental Protection”***, at Arul Anandar College (Autonomous), Karumathur, Madurai on 9<sup>th</sup> & 10<sup>th</sup> January 2014.
- ♣ National level conference on ***“SWOT Analysis of Emerging Technology & Innovation Business (NRPASET-2024)”*** at NPR college (Autonomous), Dindiugl on 28<sup>th</sup> August 2024.

#### **National level Webinar Attended Details**

- National webinar on ***“Investment is a tool for Financial Empowerment”*** on 29<sup>th</sup> May 2024 organized and joint collaboration of Department of Commerce and IQAC, C.M. College (Arts and Commerce), Bihar .
- One day National level webinar on ***“Wealth Creation Through Financial planning”*** on 6<sup>th</sup> February 2024 organized by NPR Arts and Science College, Dindiugl, in Association with Association of Mutual Fund in India (AMFI).
- National webinar on ***“Managing personal Finance and Wealth Creation”*** on 29<sup>th</sup> February 2024, organized and joint collaboration of Muraza College, HNojai, Assam.

- National Webinar on “*Wealth Creation through Financial Planning*” on 8<sup>th</sup> February 2024, organized and joint collaboration of Swami Institute of Pharmacy Abhona, Maharastra.
- National Webinar on “*Financial Empowerment Through Wealth creation*” on 6<sup>th</sup> February 2024, organized and joint collaboration of Sri Rural Self Empowerment Training Institute (RSETI). Kargil, Ladakh.

## **FACULTY DEVELOPMENT PROGRAMME / WORKSHOPS**




“*Counsellor Training Coursee*”, in accordance with the standards of ANUGRAHA Institute of Counselling at Jayaraj Annapackiam College, during 5<sup>th</sup> to 10<sup>th</sup> June 2013.

“*Faculty Training Programme in Enterpreneurship*” organized by the Department of Economics, Mother Teresa Women’s University, at Jayaraj Annapackiam College, Periyakulam during 3<sup>rd</sup> to 7<sup>th</sup> September 2013.

“*Reforms in Curriculum Development and Examination System*” sponsored by Mother Teresa Women’s University, Kodaikanal and organized by Curriculum Development Cell, Jayaraj Annapackiam College, Periyakulam on 13<sup>th</sup> November 2013.

“*Faculty Development Programme*” organized by All India Association For Christian Higher Education, New Delhi, at Holiday Home, Kodaikanal during 20<sup>th</sup> to 22<sup>nd</sup> November 2013.

## **STRENGTHS**

-  Ready to learn, Flexible and believe in Teamwork
-  Very good analytical skills and communication with go-ahead thinking
-  Positive attitude

## **PERSONAL SKILL SET**

I am a **dynamic** and hard working person who is **always willing to learn**.

## WORKING EXPERIENCE

### TEACHING EXPERIENCE : 10 YEARS

Institution	Designation	Period
Bon Secours Arts and Science College for Women, Dindigul.	<b>Assistant Professor Department of B.Com (CA)</b>	June 2023 May 2024
St. Antony's College of Arts and Science for Women, Dindigul.	<b>Assistant Professor Department of Commerce</b>	June 2017 to June 2022.
Sacred Heart College of Arts and Science, Dindigul.	<b>Assistant Professor Department of B.Com (CA)</b>	June 2014 to January 2015.
Jayaraj Annapackiam College for Women (Autonomous), Periyakulam.	<b>Assistant Professor Department of B.Com (CA)</b>	July 2013 to May 2014.
Water Sanitation and Hygiene (WASH) Institute, Kodaikanal	<b>Guest Lecture at Formal Course Center</b>	July 2012 to June 2013

### ADMIN EXPERIENCE

Institution	Designation	Period
Jesuit Madurai Province Archives, Shembaganur, Kodaikanal	<b>Accountant cum Librarian</b>	May 2007 to December 2007
St. Anne's Women's Arts and Science College, Bangalore	<b>Office Assistant</b>	Jan 2008 to March 2008

## PERSONAL SUMMARY

Name : **RUTH CAROL AR.**  
Husband Name : S. Suresh  
Date of Birth : 18<sup>th</sup> June 1987.  
Gender : Female.  
Child details : Twin daughters  
Religion : RC Christian  
Nationality : Indian.  
Permanent Address : No: 38, Roman Mission IInd line, YMR Patti,  
Dindigul 624 001  
Present Address : No: 38, Roman Mission IInd line, YMR Patti,  
Dindigul 624 001  
E-mail : ruth87carol@gmail.Com  
Mobile : +91-8883144004  
Languages known : Tamil, English.  
Hobbies : Paper Craft, Hand Work, & Tailoring

## DECLARATION

I hereby declare that the above particulars are true to the best of my knowledge and belief.

Place: Dindigul.

Date: 29.05.2024

YOURS SINCERELY,

**(RUTH CAROL. A R)**